



FONDS FRANCE-BERKELEY FRANCE BERKELEY FUND

203 Moses Hall, University of California, Berkeley, (510) 643 5799, fbf@berkeley.edu

Application Guidelines 2017

GENERAL INFORMATION

The France-Berkeley Fund (FBF) was established in 1993 by the University of California at Berkeley and the French Ministère des Affaires Étrangères in order to support scientific and scholarly exchanges and collaboration between Berkeley and research and higher education institutions in France. **Applications are accepted in all fields**—Humanities, Social Sciences, Exact Sciences, Engineering, Applied Sciences, and Professional Schools.

The Fund considers projects jointly submitted by a **tenured or tenure-track professor** (or a researcher with a permanent position; post-docs are typically not eligible) at **UC Berkeley or UC DAVIS** and a **professor or researcher with a permanent affiliation** with a French public research institution or institution of higher learning. We regret not being able to accept applications from UC Santa Cruz since 2010, or from Lawrence Berkeley National Laboratory as of 2013.

The Fund aims to encourage and support original research of the highest quality and new collaborations, and especially seeks to support projects involving younger scholars. Projects such as workshops or conferences (especially in the human sciences) designed to generate new research strategies, and projects that maximize the number of researchers involved will receive the highest priority.

RULES AND RESTRICTIONS

The Fund **does not pay for release time for faculty**. Grants **cannot be used to purchase equipment** except for project-specific supplies that will be consumed over the course of the project, though there may be rare exceptions at the discretion of the Executive Committee. The Fund **cannot be used to pay salaries or stipends, or to cover everyday living expenses** that would be incurred regardless of the project. It may be used for living expenses necessary for project-related travel.

Projects will be funded to a maximum of US **\$12,000** per project. All projects must be initiated by a funds transfer request by December 31, 2017. Funds may be transferred for project initiation starting **July 1, 2017** until the end of 2017. Projects must be completed within **one year** of their initiation.

All award funds will be transferred to an account in the UC home department of the University of California-based grantee, and will be managed by the appropriate department manager.

Previous recipients of FBF awards can reapply two years after completion of their collaboration. **However, they have to reapply separately with a new partner and for a new project**. Researchers may submit a maximum of **ONE application per funding round**.

SUBMISSION GUIDELINES

Online Submission: Proposals should be uploaded through our application website, <http://fbf.berkeley.edu/application>. The proposal should be either in **MS Word** or **PDF** format. **No other format will be accepted.**

The complete proposal content should comprise exactly 2 documents. The first document must be the complete proposal *in English*. The second document should be the exact complete proposal but *with the project description part in French*.

Each file, the English as well as the French, must include the following documents **merged** and **in the following order**:

1. **The filled-out cover sheet** available on [our website](#).

2. **A description of the project**, including a timetable for completion, not to exceed **THREE** pages, including references. The description should indicate how the project contributes to scientific knowledge and research methods within the applicants' fields, the nature of the collaboration proposed, the involvement of junior scholars (detailing their names and roles in the project), and the proposed impact of the collaboration, both in scientific terms and institutionally. **This description must be in French in the French file and in English in the English file.**

3. **A letter of intent**, signed by both the French and American project coordinators indicating their commitment to work together and to observe a proposed calendar of expenses not to exceed **ONE** page. This letter can be either in French or in English; a translation is not necessary, but it must be included in both files.

4. **A detailed budget**, indicating a breakdown of the budget request by category (airfares, lodging, etc.) and an account of other sources of funding (potential and actual)—not to exceed **ONE** page. The budget can be either in French or in English, and a translation is not necessary. The same document can be used in both files (French and English) but both files must be complete.

5. **A curriculum vitae of each project coordinator** not to exceed **TWO pages each**. The resumes can be either in French or in English, and a translation is not necessary. The same documents can be used in both files (French and English) but both files must be complete.

APPLICATION DEADLINE:

TUESDAY, JANUARY 31, 2017

All files must be received by **midnight PST**. *Late or incomplete applications cannot be considered for funding*. Contact us via e-mail at fbf@berkeley.edu with any questions.